Troubleshooting xTRACT

	Issue	Solution	Best Practice Tip
1	Missing TY1 and TY2 T32 TG information. Per the original RPPR, they had been supported by the T32 training grants all three years.	was only on for 1 year.	Check xTRAIN for trainee appointment years or dates, was only on the TG 1 year. TY1 and TY2 they were on another fund source that you will need to add in XTRACT
2	Post-training position information is not complete	yourself, or send an email to the trainee to log in to eRA commons and have them add it.	Be proactive and send your trainees a survey 2-3 months before the RPPR is due asking for an update (especially for those going back 15 years). They can either submit the information directly to you, or enter it into eRA Commons themselves.
3		Try adjusting the dates so there is no overlap between fund sources or appointment dates. For instance, one fund source started 6/2019 and the subsequent one started in the same month. Switch the start date to 7/2019 and it should appear.	No workaround, would need to contact eRA Help desk
4	The trainee has completed their Ph.D program and have moved onto to a postdoc position at another institution where they are appointed on another T32 as a postdoc. When trying to add their source of support under subsequent grants, I cannot select "Trainee" in "Role during Funding"	grant, have a fellowship or a senior scientist on a	Remember, subsequent grants are for after the individual has completed training
5	It says "none" under degree in the table, but there is one in xTRACT	Be sure to choose "terminal" degree, "completed" and "received in training."	
6	Duplicates of subsequent grants		Consolidate them as appropriate - so each grant is listed just once
7			On the "Participating Trainee" splash page check the column for end dates for all your trainees at a glance

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	Issue	Solution	Best Practice Tip
8	I entered post-training position information but it is not appearing in the table	Click "initial" or "current" position by each employment information	
9	In previewing the PDF RTD, it lists no doctoral degree, even though I do list her Ph.D. and marked it as a "terminal degree" in xTRACT	The appointment start date and degree date are the same month. For instance, they graduated in 6/2019 and started the appointment in 6/2019. If it's the same month, it won't appear. Switch the appointment to 7/2019 and it should appear.	This problem appears to have been FIXED by NIH, thought I would always still double check
10	Some of the information from a prior RTD did not transfer over?	At the bottom of the "Participating Trainee" page you can "Copy Trainee info."	
11	A predoc that ended a few years ago is not appearing on the RTD?!?	Be sure to click "received in training" for their Ph.D or they will not appear. "Received in training" doesn't just mean if they were on the TG when they graduated, they are referring to the graduate program.	This problem appears to have been FIXED by NIH, thought I would always still double check
12	Trainees older than 15 years are appearing on the RTD	This is a glitch in the system, and you will need to contact eRA commons help desk	

Table 8A. Program Outcomes: Predoctoral

	Trainee	Faculty Member	Start Date	Summary of Support During Training	Terminal Degree(s) Received and Year(s)	Topic of Research Project	Initial Position Dept Institution Activity	Current Position Dept Institution Activity	Subsequent Grant(s)/ Role/ Year Awarded
	,,	Heaton, Robert K.		TY 1: TY 2: TY 3: DA T32	PHD/2012	workers who inject drugs	EPIDEMIOLOGY AND BIOSTATISTICS	Assistant Professor Idaho State University Research- intensive	CA R25/Trainee/2013 GM U54/Co- Investigator/2017
2		Garfein, Richard S.	09/2011	TY 1: DA T32 TY 2:DA R01 TY 3:DA R01 TY 4:DA R01	PHD/2016	Epidemiology of the use of pre-filled syringes and risk for HIV/HCV in San Diego, CA	None		MH R25/Trainee/2018 GM S06/Co- Investigator/2019

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3	,	Strathdee, Steffanie A. Smith, Laramie R.	07/2015	TY 1:DA T32 TY 2:DA T32 TY 3:DA T32 TY 4:DA R37	MPH	HIV risk behaviors among substance-using MSM	Researcher Medicine University Of California, San	Graduate Student Researcher San Diego State University Research- intensive	DA R37/Staff Scientist/2018
4	,	Brouwer, Kimberly C.	09/2015	TY 1: DA T32		Poverty and place: structural determinants of HIV/STI risk in Mexico and Central America	New York City Health/Mental	U.s. Centers For Disease Control & Prev Research-related	None
5	Aniston, Jennifer	Strathdee, Steffanie A. Pitpitan, Eileen V.	07/2018	TY 1: DA T32 TY 2: DA T32	None	Exploring Gender Differences in HIV among PWID	Postdoctoral Fellowship University Of California San Francisco Research- Intensive	Postdoctoral Fellowship University Of California San Francisco Research- Intensive	DA T32/Staff

Table 8C. Program Outcomes: Postdoc

Trainee	Doctoral Degree(s) and Year(s)	Faculty Member	Start Date	Summary of Support During Training	Degree(s) Resulting from Post- doctoral Training and Year(s)	Topic of Research Project	Initial Position Dept Institution Activity	Current Position Dept Institution Activity	Subsequent Grant(s)/ Role/ Year Awarded
Allen Timothy	0, MD/2003,	Garfein, Richard S. Strathdee, Steffanie A.	07/2007	TY 1:DA T32 TY 2:DA T32 TY 3:DA T32	None	Bovine TB in the Mexico-US border region	University Of California San Diego Research-	Associate Professor Medicine University Of California San Diego Research- intensive	AI K01/PI/2011 AI K01/PI/2011 AI K01/PI/2012 EB R44/Co-Investigator/20 14 AI R01/Co-Investigator/20 14 AI P30/Other /2015 AI R01/Other (specify)/2015 AI R01/PI/2015 AI R01/Co-Investigator/20 15 AI U01/Co-Investigator/20

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Table 8C. Program Outcomes: Postdoc

	Trainee	Doctoral Degree(s) and Year(s)	Faculty Member	Start Date	Summary of Support During Training	Degree(s) Resulting from Post- doctoral Training and Year(s)	Topic of Research Project	Initial Position Dept Institution Activity	Current Position Dept Institution Activity	Subsequent Grant(s)/ Role/ Year Awarded
7	Wagner, Lindsey	9	Patterson, Thomas L. Strathdee, Steffanie A.	11/2009	TY 1: DA T32		and HIV risk behavior among clients of FSW	Medicine University Of California, San Diego Research-related	Associate Professor School of Community Health Sciences University Of Nevada Reno Research- intensive	
8	O'Connor Jean	DRPH/20 17	Davidson, Peter J.	08/2017	TY 1: DA T32 TY 2: DA T32	None	Opioid pain medications and transitions to heroin; Sheriff Department use of opioid overdose antidote naloxone	None		DA R01/Technicia n/2019